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YDC Claims Administration and Settlement Fund

Resolution Proceeding Live Hearing

<u>NOTICE for Department of Corrections (DOC) Residents</u>

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Claims Information is Confidential

Claims documents and information created in connection with claims are treated as confidential (kept private) by the YDC Claims Administrator and by the Attorney General's Office to the greatest extent permitted by law, with limited exceptions. A claimant may choose to waive (set aside) confidentiality (and inform others).

The *Claim Packet* form provides important Legal Notice about Privacy and Confidentiality.

It is important to know that the YDC Claims Administration will send you materials and respond to your questions using the contact information that you provide.

<u>Important Notice on Confidentiality:</u>

In order to process a claim, YDC Claims staff must share claims information with parties in a confidential manner.

A DOC resident's submission of a claim or selection of a resolution proceeding ***represents an acknowledgement and acceptance*** of the following:

- In limited situations YDC Claims staff will need to share the names of a claimant and some claim information with a Department of Corrections point person in a confidential manner in order to process a claim. This is done solely to enable claims processing or a resolution proceeding to occur and is highly confidential by statute.

Emotional and Mental Health Support

If you are experiencing emotional distress, DOC residents should reach out to staff at your facility. Help is available through your case manager, victim witness advocate, and mental health counselor. If none of these staff are on-site, the medical staff can assist you.

YDC Staff can also send you a list of resources that is on our website. This list includes the ***New Hampshire Coalition Against Domestic and Sexual Violence***: **1-866-644-3574** and **1-800-277-5570.**

If you are represented by a lawyer, you can also reach out to your lawyer for information about support resources.