

How to Request a Copy of YDC Resident Files

Individuals looking for a resident file from a state-owned property as identified in RSA 21 M:11-a should send a request and release of information to DHHS.ResidentFileRequests@dhhs.nh.gov.

A copy of the request must be sent to:

Jennifer Ramsey, Senior Assistant Attorney General
Civil Bureau
Department of Justice
33 Capitol Street
Concord, NH 03301
(603) 271-1221
jennifer.s.ramsey@doj.nh.gov

If the file is being directed to an individual's attorney, the form found at this link must be filled out and returned as well: https://www.dhhs.nh.gov/sites/g/files/ehbemt476/files/documents/2_021-11/hipaa-disclosure-authorization.pdf

Please contact the NH Department of Health and Human Services if you are unable to submit a request by email. NH DHHS can be reached using the contact information below:

Lori Weaver, Commissioner
N.H. Department of Health and Human Services
Brown Building
129 Pleasant Street
Concord, NH 03301
(603) 271-9000
(800) 852-3345